

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, November 20, 2018, immediately following the reorganization meeting at 6:00 p.m. in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College: Center for Accessibility (CFA)
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Consent Resolutions

| Res. No. | Name | Committee |
|----------|--|-------------------------|
| Res. #29 | Approve: Regular Session Minutes (October 30, 2018) | |
| Res. #32 | Approve: RFP168 Revised , Professional Engineering Services, Chapter 12/R&R Projects, The DaVinci Group, Current: \$169,500.00, Revision A: \$25,350.00, Revision B: \$43,850.00, Woodbury NJ, \$238,700.00; Bid Ex. 812 , Lenovo Thinkpads, Go Bonds, Ocean Computer Group, Matawan NJ, \$42,933.36; Total: \$112,133.36. | Budget, Finance & Audit |
| Res. #31 | Approve: Appointment- Erin Mercer , Public Relations/Social Media Manager at an annual salary of \$45,718 effective November 26, 2018. | Per. & Bd. Dev. |
| Res. #38 | Executive Session | |

IX. Budget Report

X. Regular Resolutions

| Res. No. | Name | Committee |
|---------------|--|-------------------------|
| Res. #2 | FY18 Draft Financial Statement for twelve months ended June 30, 2018 as of November 6, 2018. | Budget, Finance & Audit |
| Res. #30 | FY19 Financial Statement for four months ended October 31, 2018. | Budget, Finance & Audit |
| Res. #64 Rev. | Approve: Removing the \$25.00 Transcript Evaluation Fee, effective immediately. | Budget, Finance & Audit |

| Res. No. | Name | Committee |
|-----------|--|--|
| Res. #33 | Approve: To sell 250 square feet to the NJDOT for \$1,500.00, and to empower College officials to execute and deliver the necessary documents that are legally necessary to convey title to the NJDOT. | Long Range Planning & Capital Projects |
| Res. #35 | Approve: offering the Small Unmanned Aircraft Systems Field Technician, A.A.S. effective, Fall 2019. | Academic & Student Affairs |
| Res. #36 | Approve: offering the Small Unmanned Aircraft Systems Field Technician Certificate effective, Fall 2019. | Academic & Student Affairs |
| Res. #37 | Approve: offering the Small Unmanned Aircraft Systems Repair Specialist effective, Fall 2019. | Academic & Student Affairs |
| Res. #31A | Retirement- Ms. Barbara Clark , Admissions Transcript Evaluation Specialist, since October 1, 2001, effective April 1, 2019. | Per. & Bd. Dev. |

XI. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees

Attachments: Academic and Student Affairs, November 14, 2018 (draft)
 Budget, Finance and Audit, November 13, 2018 (draft)
 Long-Range Planning & Capital Projects, November 13, 2018 (draft)
 Marketing Committee, November 8, 2018 (draft)
 Personnel & Board Development, November 14, 2018 (draft)